Dallas Central Appraisal District
2949 N. Stemmons Freeway, Dallas
Direct Mailing Address: PO Box 560328 Dallas, Texas 75356-0328
(214) 631-1342 o**r www.dallascad.org**

APPLICATION FOR HISTORIC OR ARCHEOLOGICAL SITE PROPERTY TAX EXEMPTION FOR _____
Year

Account Number/s : _____

GENERAL INSTRUCTIONS: This application is for use in claiming property tax exemptions pursuant to Tax Code §11.24. You must furnish all information and documentation required by the application.

APPLICATION DEADLINES: You must file the completed application with all required documentation between January 1 and no later than April 30 of the year for which you are requesting an exemption.

ANNUAL APPLICATION REQUIRED: You must apply for this exemption each year you claim entitlement to the exemption.

Step 1: Owner's Name and Mailing Address

Name of Owner

Current Mailing Address (number and street)

City, State, ZIP Code

Phone (area code and number)

Step 2: Provide Type of Owner and Identity of Person Preparing Application

Property Owner is a(n) (check one):

☐ Individual ☐ Partnership ☐ Corporation ☐ Other (specify): _____

Name of Person Preparing this Application | Title | Driver's License, Personal ID, or Social Security Number*

If this application is for an exemption from ad valorem taxation of property owned by a charitable organization with a federal tax identification number, that number may be provided here in lieu of a driver's license number, personal identification certificate number, or social security number: _____.

* Unless the applicant is a charitable organization with a federal tax identification number, the applicant's driver's license number, personal identification certificate number, or social security account number is required. Pursuant to Tax Code §11.48(a), a driver's license number, personal identification certificate number, or social security account number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code §11.48(b). If the applicant is a charitable organization with a federal tax identification number, the applicant may provide the organization's federal tax identification number in lieu of a driver's license number, personal identification certificate number, or social security account number.

Step 3: Describe Property

Street Address, City, State, ZIP Code

Legal Description (if known)

Step 4: List the Taxing Units that have Granted an Exemption Pursuant to Tax Code §11.24 and Attach Supporting Documentation

Taxing Unit	Exemption Amount or %

For each taxing unit identified, attach copies of documents reflecting official action of the governing body that provides for an exemption.

Step 5: Identify Official Historical and Archeological Designations and Attach Supporting Documentation

Has the property been designated as a Recorded Texas Historic Landmark under Chapter 422, Government Code, or a state archeological landmark under Chapter 191, Natural Resources Code, by the Texas Historical Commission? . . . . ☐ Yes ☐ No

IF YES, ATTACH COPIES OF DOCUMENTS REFLECTING DESIGNATION.

Has the property been designated as a historically or archeologically significant site in need of tax relief to encourage its preservation pursuant to an ordinance or other law adopted by the governing body of the unit? . . . . . ☐ Yes ☐ No

IF YES, ATTACH COPIES OF DOCUMENTS REFLECTING DESIGNATION.

Step 6: Read, Sign and Date

By signing this application, you certify that the information provided in this application is true and correct to the best of your knowledge and belief.

On behalf of (name of organization) _____ Date _____

Authorized Signature _____ Title _____

Printed Name _____

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under §37.10, Penal Code.

OTHER IMPORTANT INFORMATION

Pursuant to Tax Code §11.45, after considering this application and all relevant information, the chief appraiser may request additional information from you. You must provide the additional information within 30 days of the request or the application is denied. For good cause shown, the chief appraiser may extend the deadline for furnishing the additional information by written order for a single period not to exceed 15 days.